



2019 Mt Hotham Snow Season

Thank you for your application. This is a courtesy letter to give you a general idea of Mt Hotham and the position you have applied for.

CHILL BAR AND CAFÉ – MT HOTHAM

The owners of this company are Scott and Jodie Hamill. They operate this businesses at Mt Hotha which is located in the one main building, Hotham Central. In this building are also lift ticket sales, shopping and rentals.

Chill Bar & Café

Chill seats 120 people. Great views overlooking the ski runs and mountains. This is an extremely fast past café that has a good reputation for good coffee and fast and great service.

Coffee, Cakes, Sandwiches, Soup and Hot food. Chill Bar has tap beer, craft beer, cider and basic cocktails.

Facebook: Chill Bar and Café. Wi-fi is available. This café is the most popular on the mountain. See website for full menu www.chillbarandcafe

(Trading Hours 7.30am – 6pm*)

We require staff that are friendly, reliable, professional, have excellent presentation, exceptional communication and customer service skills and have the ability to work in a team environment. Also we need you to be available to work the entire snow season from June to the end of September (start date may vary due to snow).

Health and Medication

We strongly advise all staff to be healthy before coming to the mountain. We recommend that all staff have a flu injection before the season. Because Hotham is a tight community the spread of coughs and colds are extremely contagious. There is a medical centre located near the main building. We strongly advise to bring your own antibiotics if you are susceptible to anything more than just a cold. We also recommend that you enroll yourself for Ambulance cover. A trip from the lift to the hospital could prove quite expensive. We advise all staff to seek ambulance cover prior to arrival.

Employment

Upon recruitment Chill Bar and Café staff will be required to sign a company policies, procedures and OH&S booklet. This booklet must be read and understood carefully and signed before commencement of work.

It is a condition of your employment that, whilst you are employed with Chill Bar and Café that you must not engage in any other employment or work whilst on the mountain or outside the Company's hours of work. Please feel free to discuss during the interview.

Mobile Phones

Reception for Optus sim cards is very poor on the mountain and suggest changing to Telstra. We communicate via facebook for all information and rosters , so it is essential you have a good working phone, spare chargers, cords and Telstra sim.

Wages

All wages are calculated as the the Restaurant Industry Award 2010. Pay Rates are per employee age for ordinary hours, time and a half and over time. All rates include any applicable penalty rates, allowances, loadings and associated entitlements as prescribed by the Award. All staff will be given appropriate breaks and time off. Rosters will be displayed in the Venue to all staff to access and through a portal on your mobile phone. Changes to rosters will only take part after discussion of manager and staff member in agreement. All employees must login and obtain a MYGOV account before employment.

Accommodation

Chill Bar and Café rents an apartment called Razorback 11. This is 5 minutes walk to the main building where the café is. These are fully furnished and self contained. They consist of 3 bedrooms, 2 bathrooms, living area, kitchen, laundry (washing machine and dryer) couches, T.V. All you would need to bring with you is donna or sleeping bag, towel, personals and clothes. A pillow and one fitted sheet is provided.



We must stress this is share accommodation. There will be 10 people per 3 bedroom apartment. There are 2 and 4 people share rooms and each room is gender specific. For safety and security reasons partners, friends, lovers and family members are not permitted to stay or 'hang out' in Razorback Apartments. The use of this lodge is strictly for Chill Bar and Café employees ONLY.

Costs for Season

Accommodation: **\$4,460** per person for the season including a Hero Pass

Rent deposit in advance: **\$1,500**
(This must be given before or on arrival at Mt Hotham and before commencement of work)

Balance of accommodation: **\$2,960 (\$185/week over 16 weeks- this must be paid off before the end of the season)**

Gas and Electricity paid weekly:
(Additional to rent) **\$45/week – deducted out of pay**

Cleaning fee: **\$160.00 – deducted out of pay**
(One off compulsory payment. This is to assist in the cleaning of the apartments at the end of the season)

Accommodation payments begin the week you commence work until paid off.

The aim of this to have all the rent paid for by early September so the remainder of the month is rent free for employees to enjoy. Payment in advance will also be accepted. The opportunity of work is given to each employee to ensure enough work to cover rent payments throughout the season. Personal financial commitments will be the responsibility of each employee and rent payments will be deducted regardless.

RSA Certificates

All staff working at Mt Hotham serving alcohol will be required to have a Victorian RSA Certificate or an up to date refresher **BEFORE** you arrive to the mountain. This is an essential part of employment, as there are no facilities to do the course online and the nearest TAFE is 2 hours away and has limited courses.

I would recommend that you have a look on the Mt Hotham website www.hotham.com.au.

You will be contacted after this letter to discuss more about your employment and if you were successful. If you have any questions please call me.

Regards,
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